



OFFICIAL TRANSCRIPT REQUEST FORM

TO: ED ANYWHERE, LLC
 ADMISSIONS/RECORDS OFFICE
 10 PIDGEON HILL DRIVE, SUITE 70
 STERLING, VA 20165

FROM: (PLEASE PRINT)

STUDENT NAME			
OTHER NAMES USED WHILE ATTENDING ED ANYWHERE			
DATE OF BIRTH		SOCIAL SECURITY #	
DATES ENROLLED AT ED ANYWHERE:			

PLEASE MAIL AN OFFICIAL COPY OF MY TRANSCRIPT TO THE ADDRESS BELOW: (PLEASE PRINT)

NAME OF THE SCHOOL/COLLEGE/EMPLOYER			
ADDRESS			
CITY, STATE, ZIP CODE			
MY SIGNATURE BELOW GRANTS PERMISSION FOR <u>ED ANYWHERE & GRIGGS INTERNATIONAL ACADEMY</u> TO SEND MY OFFICIAL TRANSCRIPT TO THE ABOVE MENTIONED SCHOOL/COLLEGE/EMPLOYER.			
TODAY'S DATE			
PARENT SIGNATURE			
STUDENT SIGNATURE			

PLEASE **MAIL** THE COMPLETED, SIGNED, ORIGINAL FORM TO ED ANYWHERE USING THE ADDRESS LISTED AT THE TOP OF THIS PAGE. EMAILED AND FAXED REQUESTS WILL NOT BE PROCESSED. WHEN ED ANYWHERE RECEIVES THIS FORM, YOU WILL BE NOTIFIED OF THE COST ASSOCIATED WITH YOUR REQUEST FOR OFFICIAL TRANSCRIPTS. ALL STUDENT ACCOUNT BALANCES, TUITION, AND FEES MUST BE PAID AND UP-TO-DATE BEFORE THIS REQUEST WILL BE PROCESSED. PLEASE ALLOW AT LEAST TWO WEEKS FOR OFFICIAL TRANSCRIPTS TO ARRIVE AT YOUR REQUESTED DESTINATION.